

MINUTES of NCASRA BOARD of DIRECTORS MEETING JUNE 5, 2007

I. The NCASRA Board was called to order by the President at 7:37 PM, June 5, 2007 in the cafeteria of Thomas Jefferson HSST. Thirty-Five voting members were present as follows:

<u>Executive Board Members</u>			
President	Rob Ittig	Vice President	Carl Wick
Treasurer	Lee West	Secretary	John White
<u>At-Large and Team Members</u>			
At-large (Past Pres)	-----	Langley	Susan McKay
At-Large (Towner)	-----	Mathews	Al DeWitt
At-Large (Lee)	-----	McLean	Steve Morrison
At-Large	Ryz Obuchowicz	Mount Vernon	-----
		National Cathedral	-----
B-CC	Elizabeth Petty	Oakton	Julie Furuta-Toy
Bishop Ireton	Alan Borough	Potomac	Vera Vaughn
Bishop O'Connell	Mike Rick	Robinson	-----
Christchurch	-----	Sidwell Friends	Eric Mayer
DeMatha	Rosemary Casey	South County	Brad Kratovil
Elizabeth Seton	-----	Saint Albans	----
Episcopal	-----	St Stephens/Ste Agnes	Mike Barron
Fairfax	Bob O'Brien	T C Williams	Tracy Hollingsworth
Forest Park	Ray Griggs	Thomas Jefferson	David Lampen
Gar-Field	-----	W T Woodson	-----
Georgetown Day	Barbara Selig	Wakefield	-----
Georgetown Visitation	Jerry Myers	Walt Whitman	-----
Gloucester	-----	Walter Johnson	Mark Baskin
Gunston Day School	-----	Washington-Lee	Donna Roberts
Holton Arms	-----	West Potomac	Steve Wanser
Holy Cross	Cindi Fahive-Sobel	West Springfield	Will Hiestand
Hylton	Mark Fichten	Westfield	-----
J E B Stuart	Mary Beth Stack	Woodbridge	Hal Johnson
James Madison	Don Pepper	Woodrow Wilson	Leslie White
Lake Braddock	Jim Barnes	Yorktown	Greg Frey

Coordinators

DLOC	Michael Mutter	OLOC	Lee West
Personnel	-----	Programs	-----
Trophies	Mike Stilwell / TJ Kozikowski	Web Master	Ron West

Committees

Audit	Steve Lee	Bylaws	John White
Communications	Lisa Feibelman	Coach Dev	Ryz Obuchowicz
Grievance	Harry Heim	Historian	Ed Wells
Nominations	Ryz Obuchowicz		

Representatives

Coaches Assn	Derek Parsons	Crew Council Chair	Kerry Donley
Sandy Run Park	James Short	USRA Referees	Ryz Obuchowicz
Thompson Boat Center	-----	Anacostia Community Boathouse Association	Kelley O'Connell

II. Secretary Report. John White:

The Minutes of the May 1, 2007 Board meeting were read and approved as amended. John stated that the draft Key Dates list for 2007-2008 was included in the handouts and requested that it be passed on to the new booster president/representative as the booster leadership changes for the next year.

III. Vice President's Report. Carl Wick:

Carl discussed the issues raised by difficulties with Launch Driver Orientation sessions this spring, particularly oversubscription. No record of the driver training was kept so there was no way to ensure persons assigned as launch drivers had attended the orientation. Sign-in sheets were not used and there was no control of trainee records. In the future, the list of trainees will be given to Mark Lindon (Personnel Coordinator) who will publish a list of launch drivers, past years and newly trained alike.

The announcement was made that the Coaches Safety Clinic will again be held at the Cameron Run Park Wave Pool on Saturday, September 22, 2007. This is the session when a Fours shell is swamped and evacuation of rowers into a launch is practiced/taught. All coaches, referees, and volunteers are invited.

IV. Treasurer's Report. Lee West: The May 2007 financial statement was reviewed.

A volunteers No-Show List was mailed to the schools affected with the fines that had been applied. A total of \$375 had been assessed, an amount much less than in previous years. Normally, the total fines would be distributed evenly among the schools who had 100% volunteer participation, however, given the small amount to be distributed among the other 30+ schools meeting its volunteer requirement, Lee requested a motion to keep the money in the general fund instead of writing the multiple \$10 checks. Such motion was made and passed by unanimous voice vote.

V. President's Report. Rob Ittig:

Rob discussed the Rule Book review to be conducted in the off-season. The goal is to have a 14-page NCASRA Supplement to the USRowing Rules of Rowing. All administrative issues and "other stuff" will be put into another document specific to this purpose or other existing documents. The revision will be ready and distributed to the BOD in time for consideration for approval at the next BOD meeting on October 2, 2007.

It was announced that Walt Whitman High School had submitted its resignation from NCASRA. Rob wished them well and offered whatever NCASRA resources that could be used in assisting Whitman to establish a Maryland (and District of Columbia) scholastic rowing association. That is Whitman's long-term goal.

Rob proposed moving the January meeting to February, citing that most booster organizations have not had time to focus on crew immediately following the Holiday season and that by February there are issues and requirements making a meeting at that time a better solution to discussion and preparation for the regatta season (first regatta March 29, 2007). A motion was made to delete the January meeting and have a February meeting. The motion passed by unanimous voice vote.

VI. Representative's Reports.

A. Crew Council. Kerry Donley: The Crew Council meeting this morning went well. In the next 30 days, a Crew Council committee will be putting together a fall rowing program proposal to send to the VHSL for approval – it will be ready to implement this Fall.

Money is left over from that used for paying the Trainers assigned to regattas, so no Crew Council dues will be assessed from the schools next year.

Looking to making the schedule more flexible and provide more options for schools, the Crew Council intends to lift some self-imposed schedule restrictions, specifically the limit of 2 Triple/Dual Meets and 2 scrimmages. The Rules Committee will have the recommendations by the September Crew Council meeting. There was some discussion on the management of Tri/Dual meets and referee requirements, however, nothing was determined/decided.

Kerry announced that Thomas Jefferson will go to the Henley Royal Regatta and wished them well.

The next Crew Council meeting is in mid/late September.

B. Coaches Association. Derek Parsons: Expanded on the fall Learn to Row Program stating that plans are to begin on the third Saturday in September and end on the first Saturday in October. Sign-up will be through Ronin Racing so it will be documented. The coaches meeting this month will take inputs. Requirements will include a swim test and physical exam.

Derek stated he wants Potomac to remain a regatta site.

C. USRA Referees. Ryz Obuchowicz: Thank you for the support. Keep up the recruiting, particularly those schools doing Tri/Dual meets need to assist recruiting.

D. Sandy Run Park. James Short: VSRC regatta went well. Thanks you for a good, safe season.

E. Thompson Boat Center. Gary Weeden: NTR

F. Anacostia Community Boathouse Association. Kelley O'Connell: NTR

VII. Coordinator Reports.

A. DLOC. Michael Mutter: NTR

B. OLOC. Lee West: NTR

C. Personnel. Mark Lindon: NTR

D. Programs. Bill & Susan McIsaac: NTR

E. Trophies. Mike Stilwell: NTR

VIII. Committee Reports.

A. Audit. Steve Lee: NTR

B. Bylaws. John White: The Bylaws changes summary (Attachement 1) was reviewed. A motion was requested to accept the changes. The motion passed 34 to 1.

C. Coaches Development. Ryz Obuchowicz: NTR

D. Communications. Lisa Fiebelman: NTR

E. Grievance. Harry Heim: NTR

F. Historian. Ed Wells: Rewriting the “Overview of Scholastic Rowing in the Metropolitan Washington Area” for the Representatives Handbook

G. Nomination. Ryz Obuchowicz: Ryz announced that, other than the incumbents, there were no candidates for NCASRA officer positions. He requested that the provisions for formal voting be waived and the current Executive Board be continued. A motion to suspend the formal voting procedures passed by unanimous voice vote and the incumbents were approved for office 2007-2008 by acclamation.

IX. Reading and Consideration of Communications. None

X. Old Business.

A. DLOC Regatta Director Replacement. No DLOC regatta director volunteer has stepped forward. This puts any Potomac and Anacostia regatta in jeopardy for 2008. It is hoped to have two regattas and the NCC or at least one regatta and the NCC. The DLOC staffing requirements have been given to the Athletic Directors and they are going to press the booster organizations for support.

The Maryland and District of Columbia Athletic Directors were not all comfortable with the idea of a separate organization for MD/DC from NCASRA, however, several seem to support the concept. Whitman has left NCASRA and has agreed to spearhead stand-up on a new organization with the help of NCASRA. Resources, of course, are an issue but NCASRA is prepared to address this.

B. NCASRA Facilities Working Group (WG). Ryz Obuchowicz reported the WG has looked at six sites so far and commended Tom Burgess for his leading role in the WG. Most sites seen are in Loudoun, Fairfax, and Prince William counties. A committee will be needed to address how to proceed with development once location decisions are made.

XI. New Business.

A. VSRC Point Trophies and NCC plaques were handed out to the winning team boosters.

B. Steve Bromley, the new President of Whitman Boosters, said they were looking at a DC/MD league and a natural split from NCASRA. Rob Ittig said we hated to see Whitman go but NCASRA will support Whitman and the movement to stand up a new scholastic rowing association.

C. Dave Lampen (TJ) noted there were several trailer problems (accidents) this year and inquired about the status of the trailer driving training course. The training is scheduled for September, exact date TBD (maybe on Sep 29th).

XII. Announcements.

- A. June 9th and 16th – Occoquan work days
- B. August 1st – Proposed budget for 2007-2008 distributed for electronic vote by August 31st
- C. October 2nd – First BOD meeting of the next season
- D. TBD – June Coaches’ meeting. Derek Parsons will send an announcement this week
- E. Chesapeake Summer Rowing Program – announcement available

XIII. Adjournment. The meeting adjourned at 8:39 PM.

- A. The next meeting is Tuesday, October 2, 2007 in the TJHSST Cafeteria.

John D. White
John D. White
Secretary

Attachment 1

NCASRA Bylaws of June 6, 2006, summary of changes:

Grammar corrections (Article III, Sections 6 and 8)

LOC staffing requirement is defined (Article V, Section 1)

Clarification of Nominations Committee action (Article VIII, Section 1)

Clarification of grievance procedure (Article IX, Section 1)

Gunston Day School membership addition

Appendix F, NCASRA Trophy and Awards Policy, is added.

Appendix G, NCASRA Revenue Sharing, is added.

Appendix H, NCASRA Personnel and Equipment Support, is added.

**Appendix I, Use of NCASRA Equipment for Non-NCASRA Activities,
is added.**

The above four appendices are existing policies being consolidated in one place here.