

MINUTES of NCASRA BOARD of DIRECTORS MEETING January 10, 2006

I. The NCASRA Board meeting was called to order by the President at 7:30 PM, January 10, 2006 in the cafeteria of Thomas Jefferson HSST. Thirty-eight voting members were present as follows:

<u>Executive Board Members</u>			
<b>President</b>	John Brownell	<b>Vice President</b>	-----
<b>Treasurer</b>	-----	<b>Secretary</b>	John White
<u>At-Large and Team Members</u>			
<b>At-Large Past Pres</b>	Joseph Creed	<b>Mathews</b>	-----
<b>At-large (Towner)</b>	-----	<b>McLean</b>	Tom Zegler
<b>At-large (Wick)</b>	Carl Wick	<b>Mount Vernon</b>	Pam Hull
		<b>National Cathedral</b>	Alex McNamara
<b>B-CC</b>	Matthew Siegel	<b>Oakton</b>	-----
<b>Bishop Ireton</b>	Denise Benoit	<b>Potomac</b>	Vera Vaughn
<b>Bishop O'Connell</b>	Steve Kapurch	<b>Robinson</b>	-----
<b>Christchurch</b>	-----	<b>Saint Albans</b>	Lynn Hatch
<b>DeMatha</b>	C Vandebossche	<b>St Stephens/Ste Agnes</b>	Wendy Johnson
<b>Elizabeth Seton</b>	Sandra Hernandez	<b>Sidwell Friends</b>	Nancy Markowitz
<b>Episcopal</b>	Mark Gowin	<b>South County</b>	Peter Clarke
<b>Fairfax</b>	Kerri Sperry	<b>T C Williams</b>	Tracy Hollingsworth
<b>Forest Park</b>	Juanie Fuqua	<b>Thomas Jefferson</b>	David Lampen
<b>Gar-Field</b>	Jim Keefer	<b>Wakefield</b>	Vaughan Olbrys
<b>Georgetown Day</b>	Brooke Alexander	<b>Walt Whitman</b>	Jack Orrick
<b>Georgetown Visitation</b>	-----	<b>Walter Johnson</b>	Altan Gabbay
<b>Gloucester</b>	-----	<b>Washington-Lee</b>	Laura Adler
<b>Holton Arms</b>	Martin Zoltick	<b>West Potomac</b>	Steve Wanser
<b>Holy Cross</b>	-----	<b>West Springfield</b>	Harry Heim
<b>Hylton</b>	Miller Kehlet	<b>Westfield</b>	Craig Trumbull
<b>James Madison</b>	-----	<b>Woodbridge</b>	Hal Johnson
<b>J E B Stuart</b>	Chuck Pizer	<b>Woodrow Wilson</b>	-----
<b>Lake Braddock</b>	Steve Muty	<b>W T Woodson</b>	Vanette McKinney
<b>Langley</b>	-----	<b>Yorktown</b>	Elaine Okal

<u>Coordinators</u>			
<b>DLOC</b>	Michael Mutter	<b>OLOC</b>	-----
<b>Communications</b>	Steve Lee	<b>Personnel</b>	Mark Lindon
<b>Programs</b>	Steve Lee	<b>Training</b>	Eddie James
<b>Trophies</b>	Mike Stilwell	<b>Web Master</b>	-----
<u>Committees</u>			
<b>Audit</b>	Steve Lee	<b>Bylaws</b>	John White
<b>Coaches Development</b>	Ryz Obuchowicz	<b>Concessions</b>	-----
<b>Corporate Sponsor</b>	-----	<b>Coxswain Certification</b>	Ryz Obuchowicz
<b>Grievance</b>	TBD	<b>Historian</b>	Ed Wells
<u>Representatives</u>			
<b>Coaches Association</b>	-----	<b>Crew Council Chair</b>	Mike Dobson
<b>Sandy Run Park</b>	James Short	<b>USRA Referees</b>	Ryz Obuchowicz
<b>Thompson Boat Center</b>	-----	<b>Anacostia Community Boathouse Association</b>	Vaughan Olbrys

II. Secretary Report.

A. The Minutes of the December 6, 2005 Board meeting were read and approved as amended. John White called the Board's attention to the changes made to the Appendices of the NCASRA Bylaws (listed in the agenda). He noted the following schools still need to identify an OLOC or DLOC representative: Bethesda-Chevy Chase, Bishop Ireton, Bishop O'Connell, National Cathedral, Oakton, Robinson, St Albans, South County, Walter Johnson, Whitman, Wilson, and Woodbridge.

III. President's Report. John Brownell said it had been a quiet month. He is working with college coaches to coordinate water time for regattas and will meet with the George Washington University coach next week.

IV. Vice President's Report. NTR

V. Treasurer's Report. The Treasurer was not present, however, the financial statement for December was distributed. It was noted that organization dues are due this date and, if not mailed to the Treasurer, it could be paid to either the President or Secretary tonight. The Director's and Officer's liability insurance, Private Use Vehicle insurance, and USRowing membership payments have all been submitted.

VI. Representative's Reports.

A. Crew Council. Mike Dobson stated the Memorandum of Understanding / Rule Book for 2006 is running late and will be mailed to the school administrators by the next meeting. This is the document that must be signed by March 15<sup>th</sup>, 2006 by Head Coaches, School Activities Directors, and Booster Presidents before any team may compete in a NCASRA regatta

He announced that lightweight rower's weight loss procedures are to be revised. There will be an athletic trainer at the schools to oversee a certified weight program to be in place by the end of January similar to that for wrestlers. Each lightweight rower will be given a time frame to get to a desired weight with the target weight to be attained by the start of the racing season. The question was asked: Do lightweight programs have to be established at the beginning of the season (it's possible that lightweights could be identified after the season is underway)? Answer: Need to do it as soon as feasible to be able to establish the lightweight certification program to qualify entries. John Almquist, the Head Athletic Trainer for Fairfax County Public Schools, will establish the program, procedures, and oversight parameters ... [john.almquist@fcps.edu](mailto:john.almquist@fcps.edu). We will invite him to attend our next meeting.

B. Anacostia Community Boathouse Association. Vaughan Olbrys said the marinas on the Anacostia River are complaining about wakes from coaches launches. A requirement for wakeless launches on the Anacostia is a possibility.

C. Coaches Association. NTR

D. USRA Referees. Ryz Obuchowicz: Referee clinic is February 11<sup>th</sup> at The River School, 4880 MacArthur Boulevard, Washington, DC beginning at 8:30 AM and running to about 3 PM. In the morning there will be a presentation for candidates. Each NCASRA school is requested to provide one parent to attend this candidate clinic as we badly need new referees. Ryz emphasized that this is not a commitment to become a referee, rather it is a request to come listen and learn what referees do to explore if there is interest on the part individuals to pursue being a referee.

Ryz repeated the information on bulk purchase of flotation suits and the cost of \$239, down from the regular price of \$289. Drop-dead order date is January 22<sup>nd</sup>.

E. Sandy Run Park. James Short reiterated that only four-stroke outboard engines are allowed on the Occoquan Reservoir now. New locks are installed on the Bull Run gate and five keys will be distributed to each school team resident there. February 15<sup>th</sup> is the date for the Safety Meeting for all schools that practice on the Occoquan River. The Occoquan Memorandum of Understanding (MOU) will be mailed January 19<sup>th</sup> to all Occoquan schools – it is to be signed by the Head Coach and Booster President.

F. Thompson Boat Center. NTR

## VII. Coordinator Reports.

A. Communications/Programs. Steve Lee reiterated pictures and team biographies are due March 7<sup>th</sup>.

B. DLOC. Mike Muter has assembled ½ of the DLOC Staff and needs the remainder identified ASAP ... about 8-10 more persons. Many of the listed DLOC representatives are no longer participating in the respective booster organization and replacements are needed (includes B-CC, Ireton, NCS, O'Connell, St Albans, Whitman, Wilson, and maybe Walter Johnson). A person to handle permit requests is urgently needed now.

C. OLOC. Hal Johnson spoke for Lee West. The on-land preparation of the race course will be February 11<sup>th</sup> and 18<sup>th</sup> (cleaning, buoy maintenance, etc.) and two representatives from the Occoquan Schools are requested to assist. 9 AM to 1 PM both days.

D. Personnel. Mark Lindon announced the Volunteer Coordinator spreadsheet has been emailed ... the volunteer coordinator meeting is next Tuesday, January 17<sup>th</sup>, at 7:30 PM here in the TJHSST cafeteria. And is anticipated to take 1 ½ hours. J E B Stuart has pulled out of Revenue Sharing and its few slots will be offered to other schools participating in that program.

E. Training. Eddie James said Launch Driver training is scheduled March 5<sup>th</sup> and 12<sup>th</sup>, details to follow. Boating safety, and boat safety course certificates for drivers on the Potomac, was discussed at some length. Ed Wells is going to see if he can arrange the Harbor Police to present its safety course for Saturday, February 18<sup>th</sup>, location/time TBD.

F. Trophies. Mike Stilwell said he and the Trophy Committee has recommended trophies for the Ted Phoenix Regatta and referred to a handout listing them. These will be voted for approval at the next meeting February 7<sup>th</sup>. He said there are also a few trophies that are of considerable value and size that have not been addressed for reallocation. More to follow.

G. Web Master. NTR (It was mentioned by the President that the web page needs updating.

VIII. Committee Reports.

C. Coaches Development. NTR

C. Concessions. NTR

D. Corporate Sponsorship. NTR

C. Coxswain Certification. Ryz Obuchowicz said the draft policy is being worked. The whole issue of coxswain training was discussed again ... the bottom line is Coaches are responsible for coxswain training.

E. Historian. NTR

IX. Reading and Consideration of Communications. IRS acknowledged receipt of a copy of the revised NCASRA Bylaws approved October 4, 2005.

X. Old Business. NTR

XI. New Business. NTR. The discussion of boat rack space/reallocation at Sandy Run will be after the meeting for those schools affected.

XII. Announcements. A. Coxswain and Rigging Clinics – January 28<sup>th</sup> and 27<sup>th</sup>, respectively.

B. Mid-Atlantic Erg Sprints – Saturday, February 4<sup>th</sup>, George Washington Middle School, xxx Mount Vernon Street, Alexandria.

C. Launch Driver Training – Sundays, March 5<sup>th</sup> and 12<sup>th</sup>, 1 PM at both Sandy Run (Occoquan) and Thompson Boat Center (Potomac River).

XIII. Adjournment. The meeting adjourned at 8:31 PM. The next meeting is Tuesday, February 7, 2006, TJHSST Lecture Hall (note change in location).

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John D. White  
Secretary